

CGCC Board Meeting #1 Agenda – April 13, 2025 (4:30-5:30 PM)

- I. Call to Order
 - a. Members present: Lucy Chang Evans, Kris Murphy, Jodi Trendler
 - b. Minutes prepared by: Murphy
- II. Status updates
 - a. Articles of Incorporation filed and approved by IL 1/7/25
 - b. FEIN not obtained yet (filing of Form 990 required 5 months afterwards)
 - c. Track hours for Form 990
 - d. Mavis is too busy to be on board but supports our efforts
- III. Action items (for approval)
 - a. Formal creation of Board of Directors with those present
 - i. Motion: Evans; second: Trendler; vote: 3 ayes, passed.
 - b. Appointment of Officers [Chairman, Secretary/Vice Chair, Treasurer]
 - i. Tabled
 - c. Bylaws (provided separately)
 - i. Motion: Evans; second: Murphy; vote: 3 ayes, passed.
 - d. Mission statement (see attachment)
 - i. Discussion: revised
 - ii. Motion: Evans; second: Trendler; vote: 3 ayes, passed.
 - e. Approval to apply for a FEIN
 - i. Tabled
 - f. Approval to apply for tax exemption status with IRS Form 123
 - i. Tabled
 - g. Approval to open bank account
 - i. Tabled
 - h. Logo/branding (see attachment)
 - i. Tabled for more choices; Evans suggested professional services or online generators such as Fiverr.
 - i. Approval to join the national chapter
 - i. Motion: Trendler; second: Evan; vote: 3 ayes, passed.
 - j. Permission to create website and acquire domain host
 - i. Discussion: www.chicagolandgreenchamber.org is available. All are familiar with Wix.com; will obtain costs.
 - ii. Motion: Evans; second: Trendler; vote: 3 ayes, passed.
 - k. Quotes for liability insurance
 - i. Discussion: not needed right now, but will be needed when we begin hosting in-person events or renting office space. Will make a list of providers to obtain quotes.
 - ii. Motion: Evans; second: Trendler; vote: 3 ayes, passed.